



Request for Reconsideration of Library Material

The Trustees of Library have established a materials selection policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to a staff member or by mailing it to Library. Per Library policy, the Library Director will make a decision to remove or retain the material. If you are not satisfied with the decision, you may appeal in writing to the Board of Trustees.

Date _____ Name _____

Address _____

City _____ State/Zip _____

Phone _____ Email _____

Representing yourself Representing an organization?

Name of Organization (if applicable) _____

Resource on which you are commenting:

Book/e-book DVD Audio Recording Magazine Newspaper

Digital Resource Other _____

Title _____

Author/Producer _____

What brought this resource to your attention? _____

Have you examined the entire resource? If not, what sections did you review? _____

over →

What concerns you about the resource? _____

Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic? _____

What action are you requesting the Library consider? _____

